

# Agenda

Wellesley Apple Butter & Cheese Festival Committee

February 13, 2024 – 7:00 p.m. – Wellesley Community Centre

1. **Call to Order:**
2. **Disclosures of Pecuniary interest:**
3. **Adoption of Minutes:** Motion to adopt the minutes of the January 9, 2024 meeting as printed:
4. **Presentations/Delegations/Communications:**
5. **Unfinished Business:**
  - \*Deep Fryers: sharing or purchasing for further discussion.
  - \* Transition to the new recreation complex for 2025. Site plans are in the works, but not available right now. As soon as we can, we'll have a meeting on site to do a walk-around of the facilities.
  - \*Sponsors – who would like to be point person for soliciting? Carrie Siewert is willing to assist someone in this regard.
  - \*Each booth is interested in ordering their own supplies, but this needs to be discussed with Derek Brick who oversees the street mall.
  - \*Using the old community centre for washing the equipment – unfortunately the Township has indicated that the old community centre will not be available to use for the festival. Jamie or Theresa will contact the Township to book the kitchen in the new facility for washup before and after the festival this year if we want it for that.
  - \*Sausage from Pym's: Pym's has confirmed that they have the capacity to provide 400 lbs of fresh, linked sausage for the Lion's booth. We need to confirm the actual quantity required.
6. **New Business:**

Contacting the Township: It was a bit confusing for Township staff during 2023 with several of our members contacting them directly for various things for the festival. If all questions, requests, etc. can come through one committee member, that person can then send them to the appropriate staff member at the Township. This includes the special events permit, booking the facilities, road closings, arranging insurance for the tractors and use of the kitchen for washing up. The contact should be either the Chairperson (Jamie) or the Secretary/Treasurer (Theresa)

Booth/Event Co-ordinators: Verbal updates (roundtable)

7. **Financial Report:** The reserve with the township is approximately \$63,700.00 as of February 12, 2024.
8. **Other Business:**
9. **Next Meeting:** March 12<sup>th</sup>, 2024 – 7 p.m.
10. **Adjournment:**